

Our Group Booking Policy explained.

So, we are delighted that you have expressed an interest in bringing a group or groups of students to one of our events.

As per our marketing material, we can offer £3.50 per student for those in Year 11, 12 or 13.

Whilst you can bring students from Year 10 in limited numbers, funding is not provided for this year group.

Now, this is the most important bit of information and excuse the formality, but this is unfortunately necessary based on our experience over the past 8 years.

To **confirm** your funding, we need the following information from you within the next 14 days.

- Confirmation from you that this trip has been signed off by a member of your SLT including providing the details of who has signed the trip off.
- Confirmation from you that appropriate travel arrangements (coach bookings) have been reserved/confirmed.
- Confirmation that you have agreed and understand that we will reimburse travel at £3.50 per student provided each student is registered – if you bring 80 students but only 50 have registered then we will only pay 50 x £3.50.

This may sound a bit 'needy', but the heart-breaking fact is that during 2023 from a total budget of £250,000 to support travel to our events, some £80,000 of this was allocated to groups who cancelled trips/pulled out with very short notice. We could have allocated this to those on our waiting list if we had known sooner. Basically, please do not reserve places unless you are very, very confident you will attend.

How you claim your funding...

To make payment to your School or College, we will require an invoice for the claimed amount within 14 days of your date of travel. Payment will then be made 7 days after the cut off date.

Invoices can be emailed to info@nasevents.co.uk and should be made out to;

NAS Media Ltd
1st Floor
The Exchange
Express Park
Bristol Road
Bridgwater
Somerset, TA6 4RR